

Questions regarding the Business Ready Workshop facilitator procurement

1. Is Business Ready running the workshops / promoting them differently this time around?

Answer: The focus for the workshops will be based on client needs. These may be in-house workshops for a small cohort. Where we anticipate greater demand, we will publicise to the wider community.

2. There is a rise in the need for mental health first aid training / mental wellbeing support for organisations. As I have previously put this training proposal forward, would I need to apply again with further details?

Answer: This is a completely new workshop facilitator procurement, with a potential extended date to 2021. You will need to apply following the current application process which requests different information to previous procurements.

3. Do those currently approved, such as my company, have to re-tender if we're interested or is it just new contractors that you're looking for?

Answer: This is a new procurement, so we need all facilitators who wish to be involved to complete the tender document. There are differences to the submission requirements, so please read the document carefully. For example the document needs to be delivered to the Venture Centre and not by email.

4. Is there an Appendix template that you would like completing, or is this suitable in any format?

Answer: There is a questionnaire on the website <http://www.business-ready.co.uk/2018/05/04/business-ready-invitation-tender-workshops/> for you to complete. The template can be found on the same web page.